

| Date of Finance PFH meeting | Agenda Item | Responsible Officer |
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| 2009 | | |
| 19 March | Financial and Support Services service plan Capital Strategy and Asset Management plan Treasury Management Financial Position (Apr – Feb) Addressing the Economic Downturn? Land Charges Fees 2009/10 | Lee Phanco Adrian Burns Adrian Burns Adrian Burns ? Catriona |
| 21 April | Revenues Quarterly Update (Q4 EoY) Financial Position (Apr – Mar) Confirmation of 2009/10 Service Target Chairman's Allowance | Lee Phanco Adrian Burns Lee Phanco Adrian Burns |
| May | Integrated Business Monitoring 2008/09 | Adrian Burns |
| June | | |
| July | Rollovers Report Financial Position (Apr – Jun) Revenue Collection Performance 2008/09 Revenue Collection Performance Q1 | Adrian Burns Adrian Burns Lee Phanco Lee Phanco |
| August | Financial Position (Apr – Jul) | Adrian Burns |
| September | Integrated Business Monitoring (Apr – Jul) and Financial Update (Apr – Aug) Treasury Management Update | Adrian Burns Adrian Burns |
| October | Rural Settlement List Revenue Collection Performance Q2 Financial Position (Apr – Sep) | Lee Phanco Lee Phanco Adrian Burns |
| November | Integrated Business Monitoring (Apr – Sep) and Financial Update (Apr – Oct) | Adrian Burns |
| December | Financial Position (Apr – Nov) | Adrian Burns |
| 2010 | | |
| January | Revenue Collection Performance Q3 Financial Position (Apr – Dec) Revenue and Capital Estimates Review of all fees and charges for this Portfolio | Lee Phanco Adrian Burns Adrian Burns Lee Phanco / Catriona / Sid Webb / others? |

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| February | Integrated Business Monitoring (Apr – Dec) and Financial Update (Apr – Jan) | Adrian Burns |
| March | Treasury Management Update Finance and Support Services service plan Financial Position (Apr – Feb) | Adrian Burns Lee Phanco Adrian Burns |
| April | Revenue Collection Performance Q4 Financial Position (Apr – Mar) | Lee Phanco Adrian Burns |
| May | | |